



c/o The Bursar  
Royal Grammar School  
Amersham Road  
HIGH WYCOMBE  
Buckinghamshire  
HP13 6QT

October 2019

Dear Parents,

## Dropping off and collecting students at the RGS

We are very concerned about the safety of CMA students as well as our relationship with the RGS and its neighbours, and would be grateful if parents could comply with the policy that follows.

### Car Parking

1. Parking in the **Main Quadrangle** of the school, in front of the clock building, is limited to CMA Staff, students with a disability, and those transporting large instruments (double basses and cellos, tubas, baritone saxes, bassoons and percussion). The entrance off Hamilton Road is only wide enough for one car. A parking warden will be there to guide motorists, who will be asked to follow a clockwise loop, keeping to the left on the way in, and moving at all times with extreme caution as student safety is paramount.
2. The **Uplyme Car Park** is on the opposite side of Hamilton Road. This consists of two areas – a dropping-off area and a parking area known as the Sixth Form Car Park. These areas share a common entrance from Hamilton Road.

If you are dropping students, please follow the directions of the parking wardens and make a clockwise loop, proceeding always with caution. There is a pelican crossing for students to cross Hamilton Road safely; parents with young children should please see them safely onto the school premises.

If you are parking, please use the area to the right (the Sixth Form Car Park). You may see cars parked in the dropping area, but these are likely to belong to RGS staff; please do not park here.

On leaving the Uplyme car park, please TURN LEFT to prevent unnecessary congestion.

### Older Students

In order to reduce potential congestion, older students are encouraged to arrive by bus (e.g. the number 41 from Marlow Hill Schools) or to walk from a local dropping point. Any stopping or parking on Hamilton Road itself is STRICTLY forbidden. Students dropped in Chadwick Street or Green Road should allow five minutes' walking time to access the school.

### Car Sharing

We would like to encourage car-sharing wherever possible; you can use Facebook

[www.facebook.com/chilternmusicacademy](http://www.facebook.com/chilternmusicacademy) to contact other local parents and make arrangements.