

## Code of Conduct

CMA is a supportive community and encourages mutual tolerance and respect in its members. As such, certain standards of behaviour are expected at CMA and when representing CMA off-site (at concerts, tours and other events.)

- 1. Members are expected to be courteous to each other, to CMA staff, and to members of the public at all times. Inappropriate behaviour and language (whether face-to-face, via social media or as part of any online activity) will not be accepted.
- 2. CMA members have a duty of care for one other, and should report any concerns regarding the welfare of another member to their group leader as soon as possible, or email confidentially to <a href="mailto:safeguarding@chilternmusicacademy.org">safeguarding@chilternmusicacademy.org</a>
- 3. Students should be appropriately dressed at all times.
- 4. Students are expected to adhere to their CMA activity schedule. This includes regular punctual attendance at rehearsals and performances:

**Attendance** - members are committed to their CMA group(s) and should inform the group leader or the office if they cannot attend a rehearsal. Non-attendance at concerts should be avoided, and notice should be given as early as possible.

**Punctuality** - members are expected to be ready with instrument, music stand and pencil when the rehearsal starts.

- 5. Members are expected to maintain and insure any instruments they hire from CMA, and to return them when requested.
- 6. Members are expected to keep sheet music in good order.
- 7. Smoking and vaping are not permitted at CMA. Alcohol may not be consumed in CMA sessions. The possession or use of illegal substances is forbidden.
- 8. Members are part of a team, and their assistance in setting up and packing away chairs, stands and equipment at rehearsals and engagements is expected and appreciated.

Review date April 2026